



JANUARY 11, 2016 BOARD MEETING

1. Open Meeting

2. Approval of Minutes

Approval of the December 7, 2015 Regular Board Meeting Minutes, the December 7, 2015 Building and Property Meeting Minutes and the December 7, 2015 Committee of the Whole Meeting Minutes.

3. Recognition of Vocational-Technical School Students of the Quarter

Mr. William August, High School Principal, will recognize those Vocational-Technical School students who have earned "Student of the Quarter" awards for the first quarter of the 2015-2016 school year.

Grade 9	Jarrett Blake	American Studies
Grade 9	Hunter Branyan	Carpentry 1
Grade 10	Andrew Kulp	American Studies & Automotive Technology
Grade 11	Austin Bear	Carpentry 2
Grade 11	Tyler Hartzell	Electronics Technology 2
Grade 11	Makayla Slatt	World Studies
Grade 11	Derek Williams	Electrical Construction & Maintenance 2
Grade 12	Tabetha Hawkins	Dental Assisting 3
Grade 12	Samantha Heckendorn	Advertising Art & Design 3
Grade 12	Isaiah Horn	Welding 3

4. Recognition of Students of the Quarter

Mr. William August, will also recognize those students who have earned the academic achievement award for the first quarter for the 2015-2016 school year.

Science Department

Grade 9 Kiara Whistler
Grade 10 Ethan Lee
Grade 11 Emily Baker
Grade 12 Nicholas Boyd

Tech Ed. Department

Grade 9 Jay Ni
Grade 10 Shane Busser
Grade 11 Aaron Sweger
Grade 12 Colin Hurley

World Language

Grade 9 Hannah Martin
Grade 10 Erica Wickline
Grade 11 Casey Barrick
Grade 12 Alivia Hockenberry

Social Studies Department

Grade 9 Jesse Laird
Grade 10 Samantha Meacock
Grade 11 Emily Beam
Grade 12 LidiaAnn Edwards

Mathematics Department

Grade 10 Shane Busser
Grade 11 Emily Baker

5. Student/Staff Recognition and Board Reports - Morganne Frampton & Kenny Blessing

6. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	11,368.89
Checks/ACH/Wires	\$	3,271,965.63
Capital Projects	\$	68,086.84
Cafeteria Fund	\$	122,747.48
Student Activities	\$	<u>102,688.19</u>
Total	\$	3,576,857.03

Motion to approve payment of bills as presented.

b. Treasurer's Fund Report

November	2015	December	2015
General Fund	\$ 17,108,938.87	General Fund	\$ 13,858,809.06
Capital Projects	\$ 4,572,909.12	Capital Project	\$ 4,492,811.73
Cafeteria Fund	\$ 362,521.40	Cafeteria Fund	\$
Student Activities	\$ <u>241,442.33</u>	Student Activities	\$ <u>202,715.02</u>
Total	\$ 22,285,811.72	Total	\$

Motion to accept the Treasurer’s report and budget transfers as presented.

c. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-to-Date General Fund and Tax Reports as submitted.

7. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools has received correspondence from Pennsylvania Department of Education, Susan McCrone, Division Chief of Federal Programs, regarding approval of the 2015-2016 Consolidated Application. The correspondence is included with the agenda.

8. Recognition of Visitors

9. Public Comment Period

10. Structured Public Comment Period

11. Old Business

12. New Business

13. Personnel Items - Action Items

a. Resignation - R. Stokes

Mrs. Rhonda Stokes has submitted her letter of resignation as a full-time Middle School Aide, retroactive to December 22, 2015.

The administration recommends that the Board of School Directors approve Mrs. Stokes' resignation as a full-time Middle School Aide, retroactive to December 22, 2015.

b. Resignation - J. March

Ms. Julie March has submitted her resignation as a one on one aide at Oak Flat Elementary School, retroactive to December 22, 2015.

The administration recommends that the Board of School Directors approve Ms. March's resignation as a one on one aide, retroactive to December 22, 2015.

c. Resignation - J. Creek

Mr. Jason Creek has submitted his letter of resignation as a Assistant Varsity Football Coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Creek's resignation as a Assistant Varsity Football Coach, effective immediately.

d. Resignation - J. Roberts

Ms. Jan Roberts has submitted her resignation as Assistant Junior High Track and Field Coach, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Roberts' resignation as Assistant Junior High Track and Field Coach, effective immediately.

e. Resignation – L. Baum

Ms. Laura Baum has submitted her resignation as High School Musical Vocal Director, effective immediately.

The administration recommends that the Board of School Directors approve the resignation for Ms. Laura Baum as High School Musical Vocal Director, effective immediately.

Personnel Items - Action Items

f. Lifeguard Recommendation

Alexa Walter

The administration recommends that the Board of School Directors approve the individual listed as a lifeguard for the 2015-2016 school year.

g. Part-Time Aide Recommendation

Mr. William Gillet, Director of Pupil Services would like to recommend the individual listed as a part-time High School Learning Support Aide replacing Seth Stover who has resigned, retroactive to January 5, 2016.

Sarah Cornman

The administration would like to recommend Sarah Cornman as a part-time High School Learning Support Aide, retroactive to January 5, 2016.

h. Vocal Director Recommendation

Mr. William August, High School Principal would like to recommend the individual listed as High School Musical Vocal Director, effective immediately.

Elise Manning

The administration recommends that the Board of School Directors approve Elise Manning as the High School Musical Vocal Director, effective immediately.

i. Coaching Recommendations

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2015-2016 school year.

Tommy Rayhart - Volunteer Wrestling Coach

Brad Cornman - Volunteer Softball Coach

John Blosser - Volunteer Softball Coach

Steve Parrish - Co-JV Softball Coach

Michael Kwasnoski - Co-JV Softball Coach

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

j. Gears - High School Literary Magazine Adviser Recommendations

The administration recommends that the individuals listed serve as Advisers for Gears - High School Literary Magazine for the 2015-2016 school year.

Bethany Pagze

Christina Hagood

The administration recommends that the Board of School Directors approve the individuals listed as Advisers for Gears - High School Literary Magazine for the 2015-2016 school year.

Personnel Items - Action Items

k. Leave Without Pay - Tammy Kiehl

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Ms. Kiehl, is requesting one day leave without pay for February 19, 2016.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

l. Child-Rearing Leave of Absence

Mrs. Therese Bukousky, Seventh Grade Science Teacher at the Middle School is requesting child-rearing leave of absence from approximately April 22, 2016 through approximately January 17, 2017. According to Section 3.07 of the current contract between the Big Spring Education Association and the Big Spring School District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Bukousky's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately April 22, 2016 through approximately January 17, 2017.

m. Child-Rearing Leave of Absence

Mrs. Alison Brown, Sixth Grade Science Teacher at the Middle School is requesting child-rearing leave of absence from approximately March 17, 2016 through approximately June 3, 2016. According to Section 3.07 of the current contract between the Big Spring Education Association and the Big Spring School District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Brown's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately March 17, 2016 through approximately June 3, 2016.

n. Approval of 2015-2016 Extra-Curricular List

The administration recommends approval of the attached 2015-2016 Extra-Curricular list.

The administration recommends that the Board of School Directors approve the 2015-2016 Extra-Curricular list as presented.

Personnel Items - Action Items

o. Source4Teachers – Long-Term Substitute

The administration requests permission to move forward with the recommendation of Mrs. Lindsay Baer for a long-term substitute position with Source4Teachers, the District substitute teaching contractor. Mrs. Baer will be filling the vacancy created by Stefanie D’Amore who has resigned, Oak Flat third grade teacher, retroactive to December 1, 2015 through June 2, 2016.

14. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Megan Anderson	\$ 1,395.00
John Beeman	\$ 1,116.00
Travis Barnes	\$ 2,790.00
Judy Breneman	\$ 1,395.00
Shannon Brose	\$ 1,395.00
Christa Daugherty	\$ 864.00
Mallory Farrands	\$ 2,232.00
Amanda Frankford	\$ 1,395.00
Laura Fritz	\$ 1,395.00
Michael Fronk	\$ 720.00
Randy Jones	\$ 2,790.00
Jennifer Keller	\$ 1,116.00
Ryan Kelley	\$ 1,395.00
Jennifer Kuhn	\$ 1,116.00
Dwain Messersmith	\$ 1,380.00
Laura Parks	\$ 1,395.00
Chelsey Piper	\$ 1,395.00
Joshua Putt	\$ 487.50
Laura Shambaugh	\$ 2,092.50
Brandie Shatto	\$ 1,800.00
Daniel Tigyer	\$ 600.00
Lisa Velazquez	<u>\$ 1,395.00</u>
Total	\$31,659.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

New Business - Action Items

b. Approval for Tuition Exemption for a Non-Resident Student

Miss BreeLynn A. Myers, Big Spring High School senior, is requesting to complete her senior year at Big Spring High School as per the conditions outlined in Board Policy 202.1: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

The administration recommends that the Board of School Directors approve Miss Myers' request for a tuition exemption for the 2015-2016 school year, as per the conditions outlined in Board Policy 202.1.

c. Case B

The parents of the student of Case B of the 2015-2016 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors assign the student in Case B of the 2015-2016 school year to an alternative educational placement from approximately December 9, 2015 through approximately June 2, 2016. The student's progress will be reviewed prior to the return of school. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

d. Approval of TalentEd Agreement

Mr. Kevin Roberts, Assistant Superintendent would like to recommend the approval of the TalentEd Agreement which will assist the administration with records, recruitment and hiring process.

The administration would like to recommend that the Board of School Directors approve the TalentEd Agreement as presented.

e. Selection of Questeq to Provide Managed Technology Services

In November the Board authorized the release of an RFP for Technology Services. Mr. Barrick presided over the selection committee and interviews with the 5 proposers the week of 14-18 Dec 2015. The committee met again this past Friday to review the final written proposals. The recommendation is to contract with Questeq effective 1 July 2016. In the interim, the Board and administration will need to negotiate a final contract for Board approval along with the status of current employees.

The administration recommends the Board of School Directors select Questeq, Inc. to provide managed technology services effective 1 July 2016 and direct the administration to negotiate a final contract of 3-5 years for Board approval no later than 15 April 2016.

New Business - Action Items

f. Approval of Plancon K for 2010A Bond (Payoff)

As part of the 2015 Bond, including the refinancing of the 2010A bonds, the District must amend its Plancon-K filing to show the early payoff of the 2010A bonds. Once approved, the District will be able to claim reimbursement for the early payoff amount of \$131,950.

The administration recommends the Board of School Directors approve the Plancon K document for early cash redemption of 2010A bonds as shown in the agenda.

g. Approval of Plancon K for 2015 Bond

As part of the 2015 Bond, the District must amend its Plancon-K filing to showing the refinancing of the 2010A bonds into the 2015 bonds. Once approved, the District will be able to claim reimbursement for the new 2015 bonds.

The administration recommends the Board of School Directors approve the Plancon K document for the GO Bonds, Series 2015, as shown in the agenda.

New Business - Action Items

h. Approval of Construction Payments

The District received the following payment applications for ongoing projects. Copies of the payment requests are included with the agenda.

<u>Project</u>	<u>Contractor</u>	<u>Payment</u>	<u>Balance</u>
Stadium	WCE	\$10,251.00	\$58,343.25
MR Pave (III)	CenterPoint Eng	\$ 2,730.54	\$33,950.00

The administration recommends the Board of School Directors approve payment of \$10,251 to Wolf Consulting Engineer and \$2,730.54 to CenterPoint Engineering, Inc. from the Capital Project Fund.

i. Approve Release of Bid and Specification for MR Paving Project

CenterPoint Engineering finalized the bid specification as presented in the Building & Property meeting. The Board is required to approve any bid released and will need to approve a final contract if any of the bids are accepted.

The administration recommends the Board of School Directors approve the release of the bid specification for Phase II of the Paving Project at MR Elementary.

j. Cumberland Perry Area Vocational Technical School General Fund Budget Proposal

The Cumberland Perry Area Vocational Technical School has developed a General Fund Budget Proposal for the 2016-2017 school year. The proposed budget reflects a -2.99% decrease for the 2016-2017 school year. The dollar value of this decrease for Big Spring School District is \$19,327.00.

The administration recommends that the Board of School Directors approve the proposed 2016-2017 CPAVTS budget as presented.

New Business - Action Items

k. Facilities Utilization Request

The Big Spring Girls Basketball Winter Travel League is requesting permission to utilize the high school and middle school gym throughout the months of January and February, 2016 from 1:00 p.m. - 4:00 p.m. Because the utilization request involves Sunday's throughout the months of January and February, 2016 Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Girls Basketball Winter Travel League request to utilize the high school and middle school gym, as presented.

l. Facilities Utilization Request

The Big Spring Aquatic Club is requesting permission to utilize the high school pool, retroactive to January 10, 2016 from 1:00 p.m. - 5:00 p.m. for a diving meet. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Aquatic Club request to utilize the high school pool, as presented.

m. Facilities Utilization Request

The Big Spring Aquatic Club is requesting permission to utilize the high school pool for a diving meet on February 14, 2016 from 1:00 p.m. - 4:00 p.m. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Aquatic Club request to utilize the high school pool, as presented.

n. Approval of Organizational Chart

The administration would like to recommend the approval of the Organizational Chart, Policy 008, Local Board Procedures

The administration recommends that the Board of School Directors approve the Organizational Chart, Policy 008, as presented.

o. Approve New COBRA Contract

Our current COBRA administrator, Cerdian, was purchased by Wageworks. We currently pay 540 per year for the service plus \$34 each time a packet is sent out (6 times a year). Rather than pay even more for Wageworks, we asked First Niagara to suggest an alternative. Their recommendation is P&A Group, with whom they have a relationship. This plan costs us a \$500 deposit each year and they take subtract notice fees from that deposit at \$36 per cobra election.

The administration recommends the Board of School Directors approve P&A Group as the District's COBRA administrator and authorize the administration to sign the necessary documents to establish the service.

15. New Business - Information Item

16. Future Board Agenda Items

17. Board Reports

a. **District Improvement Committee - Mr. Bob Kanc**

b. **Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**

c. **Vocational-Technical School - Mr. Wolf and Mr. Piper**

d. **Buildings and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, and Mr. Gutshall**

e. **Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall**

Vonda Kelso reports State funds received on 1/5/16 in the general fund = \$7,453,714.52; includes BEF, Special Ed, Transportation, Retirement, Social Security and Ready to Learn Block Grant.

f. **South Central Trust - Mr. Blasco**

First Niagara, Manager of the South Central Trust, notified us of the official delay for two years of the "Cadillac" tax -- see ITS doc below.

g. **Capital Area Intermediate Unit - Mr. Wolf**

h. **Tax Collection Committee - Mr. Wolf and Mr. Swanson**

i. **Future Board Agenda Items**

j. **Superintendent's Report**

Enrollment update December 31, 2015.

18. Meeting Closing

a. **Business from the Floor**

b. **Public Comment Regarding Future Board Agenda Items**

c. **Adjournment**

Meeting adjourned at _____ PM, **January 11, 2016.**

Next scheduled meeting is: **February 1, 2016.**